

**MINUTES**  
**GREENVILLE TOWN COUNCIL**  
**Regular Session, Monday, January 11, 2021, 6:00 PM Via Zoom**  
**CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE FL 32331**

1. Call to Order: Mayor Brown called the meeting to order at 6:09 p.m.
2. Roll Call by the Clerk: Mayor Brittini Brown, Vice Mayor Brandi Tillman, Councilmember Bobby Burnett, Councilmember Barbara Dansey, and Councilmember Kathleen Hamilton were present.

ALSO PRESENT: Lee Jones, Jr., Town Manager  
John Reid, Town Attorney

3. Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.
4. Reading and Approval of the Agenda:
  - Add to item 4 Consent Agenda; Minutes for Sept. 1, 8, 14, 15, 2020.
  - Item 9 is deleted, and subsequent items are renumbered.

MOTION: Vice Mayor Tillman moved to approve the agenda as amended;  
second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Mr. Burnett	X	
Mr. Dansey	X	
Ms. Hamilton	X	
Ms. Tillman	X	

Motion passed unanimously.

5. Consideration of Council Member Absences: None.
6. Public Comments:
  - Dr. Patricia Hinton asked that the Town Council discuss the salary of the Town Manager and explain how they reached the final amount.
  - Dr. Hinton said that she received a one-page financial report and recommended a more detailed report.

7. Consent Agenda:

MOTION: Vice Mayor Tillman moved to approve the Consent Agenda, which included the minutes from meetings on September 01, 08, 14, and 15, 2020; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Mr. Burnett	X	
Mr. Dansey	X	
Ms. Hamilton	X	
Ms. Tillman	X	

Motion passed unanimously.

8. Greenville Budget Update – Town Manager Lee Jones

- Town Manager Lee Jones reviewed a summary statement of revenues and costs.
- Greenville is subject to an annual audit, so the numbers presented are unaudited.
- The revenue consists of general municipal income, such as property taxes and other standard government revenues. This amount was \$436,000.
- Other municipal revenues include rental incomes, cell phone towers, etc. This amount was \$2.3 million.
- Enterprise funds are those that are fee for service, such as garbage, sewer, and water. This was \$2.9 million.
- Town Manager Jones reviewed an overview of expenses.
- The unaudited budget through September 30, 2020 shows a net profit of \$3,000.
- Mayor Brown noted that the summary appears to show that the enterprise funds appear to show no profit.
- Town Manager Jones noted that this amount was challenged by COVID-19 due to unpaid accounts and some lost accounts.
- Mayor Brown asked if the Town should be concerned by this trend.
- Mr. Jones noted that the Town has expanded its client base through the septic-to-sewer project, which could change this.

9. Comments by Town Manager, Town Attorney, and Town Council:

- Town Manager Lee Jones announced that the Town had received its bill-pay kiosk, which allows residents to pay their utility bills in the Town Hall lobby using checking account, credit card, or cash. The kiosk does not provide change.
- Mayor Brown asked if the Town was still using the drop box.

- Mr. Jones recommended that the Town phase out the drop box and stop its use as of February 1<sup>st</sup>.
- Town Manager Lee Jones informed the Council that the Town received its consent to incur costs for the grocery store project. Mr. Jones will provide a schedule to the Council when available.
- Town Manager Jones introduced new office manager and clerk, Vicky Lawrence.
- Ms. Lawrence introduced herself to the Town Council.
- Town Manager Lee Jones said that he is still exploring state funding for projects like the cemetery and gateways.
- Town Attorney John Reid reminded the Town Council that it has a workshop on the personnel policies with the HR consultant on January 25, 2020.

10. Future Agenda Items Requests:

- None.

11. Informational Items:

- Town Manager Lee Jones said that if councilmembers had specific concerns regarding the Town, he is willing to schedule a phone call or meet in-person.

12. Adjournment

Meeting adjourned at 6:48 p.m.

RESPECTFULLY SUBMITTED,

/s/ Lee N. Jones, Jr.  
Lee N. Jones, Jr., Town Manager