

**TOWN COUNCIL OF THE TOWN OF GREENVILLE
CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331**

**BUDGET PUBLIC HEARING AND REGULAR MEETING
Greenville Senior-Youth Center, 166 SW Onslow Street, Greenville, FL 32331
Monday September 9, 2024 at 6:00 P.M.**

MINUTES

1. CALL TO ORDER: Mayor Dansey called the meeting to order at 6:04 P.M.

2. ROLL CALL:

Present:

Mayor Barbara Dansey
Vice Mayor Robin Housh
Councilmember Ryan Kornegay

Absent:

Councilmember Brittini Brown
Councilmember Chiquila Pleas

Also Present:

Victoria Kingston, Interim Town Manager
John Reid, Town Attorney
Kim Reams, Director of Finance and Administration

3. INVOCATION AND PLEDGE OF ALLEGIANCE:

4. READING AND APPROVAL OF THE AGENDA:

- Without objection, Councilmember Kornegay asked that Item 11.a. be moved to follow the Consent Agenda.

ACTION: Councilmember Kornegay moved to approve the amended agenda.
Seconded by Vice Mayor Housh

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

5. READING AND APPROVAL OF THE MINUTES:

ACTION: Councilmember Kornegay moved to approve the minutes from the Regular Meeting, held on July 8, 2024, and the Special Meeting, held on July 15, 2024.
Seconded by Vice Mayor Housh

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

6. CONSIDERATION OF COUNCILMEMBER ABSENCES:

7. PUBLIC COMMENT:

- None.

8. CONSENT AGENDA:

- None.

9. NEW BUSINESS

a. Review of Current Town Projects (Kimley-Horn):

- Connor Chambliss, of Kimley-Horn, spoke to the Town Council and discussed active grants and projects.
 - Mr. Chambliss discussed the vulnerability assessment, which identifies the assets of the Town and how best to protect them against storm events and flooding.
 - Mr. Chambliss discussed the Southside Flooding Mitigation Project, which is in the planning process. The project would create a ditch that would remove water from the Town to prevent flooding.
 - Mr. Chambliss discussed the Town’s Flooding Project, which looks at the downtown area to see what types of ditches and stormwater pipes exist to prevent flooding and determine ways to improve the existing infrastructure.

- Councilmember Kornegay asked how best to provide locations where flooding exists. Mr. Chambliss recommended a public meeting, likely in October or November, with October being preferred.
- The Septic-to-Sewer Project is in phase 3 of the project, so construction will likely begin next year. Phases 4 and 5 are currently in design.
- The next project is the Honey Lake facility project, which is currently in the feasibility study stage.

10. BUDGET PUBLIC HEARING

a. Call to Order – Budget Public Hearing:

- The Budget Public Hearing was called to order at 6:17 P.M.

b. **SECOND READING:** *Ordinance 2024-282: Related to Tentative Millage Rate for Fiscal Year 2024-2025 – Interim Town Manager Victoria Kingston.*

- Interim Town Manager Victoria Kingston presented Ordinance 2024-282, which establishes the Town’s tentative millage rate for fiscal year 2024-2025 at the roll back rate of 9.0772 mills.
- Mayor Dansey opened the meeting to public comment.
 - There was no public comment.
- Councilmember Kornegay moved to approve Ordinance 2024-282. Councilmember Housh seconded.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

c. **SECOND READING:** *Ordinance 2024-281: Related to Tentative Budget for Fiscal Year 2024-2025 – Interim Town Manager Victoria Kingston.*

- Interim Town Manager Victoria Kingston presented Ordinance 2024-281, which adopts the tentative Town budget of \$6,047,000.00 for fiscal year 2024-2025.
- Mayor Dansey opened the meeting to public comment.
 - There was no public comment.
- Councilmember Housh moved to approve Ordinance 2024-281. Councilmember Kornegay seconded.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

d. **FIRST READING:** *Ordinance 2024-283: Related to Final Millage Rate for Fiscal Year 2024-2025* – **Interim Town Manager Victoria Kingston.**

- Interim Town Manager Victoria Kingston presented Ordinance 2024-283, which establishes the Town’s tentative millage rate for fiscal year 2024-2025 at the roll back rate of 9.0772 mills.
- Mayor Dansey opened the meeting to public comment.
 - There was no public comment.
- The ordinance was rolled over to second reading.

e. **FIRST READING:** *Ordinance 2024-284: Related to Final Budget for Fiscal Year 2024-2025* – **Interim Town Manager Victoria Kingston.**

- Interim Town Manager Victoria Kingston presented Ordinance 2024-284, which adopts the tentative Town budget of \$6,047,000.00 for fiscal year 2024-2025.
- Mayor Dansey opened the meeting to public comment.
 - There was no public comment.
- The ordinance was rolled over to second reading.

f. **ADJOURNMENT** – Budget Public Hearing.

- Following a motion and second, the Budget Public Hearing was adjourned at 6:27 P.M.

11. OLD BUSINESS:

a. **ACTION:** *Resolution 2024-12: Related to Procurement Policy* – **Town Attorney John Reid.**

- Town Attorney Reid described the revised policy pertaining to the Town’s procurement policy.
- The revised policy incorporates suggestions made at the Town workshop, held on Thursday, September 5, 2024.

ACTION: Councilmember Kornegay moved to approve Resolution 2024-12 and the new Greenville Procurement Policy.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

b. **ACTION:** *Resolution 2024-15: Related to Anti-Fraud Policy – Town Attorney John Reid.*

- Town Attorney Reid described the revised policy pertaining to the Town’s anti-fraud policy.
- The revised policy incorporates suggestions made at the Town workshop, held on Thursday, September 5, 2024.

ACTION: Councilmember Kornegay moved to approve Resolution 2024-12 and the new Greenville Procurement Policy.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

c. **ACTION:** *Resolution 2024-16: Related to Conflict of Interest Policy – Town Attorney John Reid.*

- Town Attorney Reid described the revised conflict of interest policy.
- The revised policy incorporates suggestions made at the Town workshop, held on Thursday, September 5, 2024.

ACTION: Councilmember Kornegay moved to approve Resolution 2024-12 and the new Greenville Procurement Policy.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

d. **ACTION:** *Resolution 2024-12: Resolution 2024-18: Related to Financial Controls and Authorization Policy – Town Attorney John Reid.*

- Town Attorney Reid described the revised policy pertaining to the Town’s financial controls policy.
- The revised policy incorporates suggestions made by the Office of Florida Auditor General, specifically those which create a Prompt Payment to Vendors section (Article V) and another that creates an Annual Independent Audit and Annual Financial Report section (Article VIII).
- Attorney Reid identified eight amendments proposed by Councilmembers.

(1) Amendment #1:

- Attorney Reid identified Amendment #1, sponsored by Councilmember Housh, which requires that all paper checks have two signatures.
- Councilmember Housh introduced Amendment #1, stating that she wanted at least two signatures on all paper checks.
- Councilmember Housh suggested a change to the amendment to also include the Town Clerk, so paper checks will need the signature of the Town Manager and the Director of Finance and Administration or the Town Clerk.

ACTION: Councilmember Kornegay moved to approve Amendment #1.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

(2) Amendment #2:

- Attorney Reid identified Amendment #2, sponsored by Councilmember Housh, which requires the Mayor or Vice Mayor to make final authorization on all expenditures.
- Councilmember Housh withdrew the amendment from consideration.

(3) Amendment #3:

- Attorney Reid identified Amendment #3, sponsored by Councilmember Housh, which provides the Mayor and Vice Mayor with “view only” access to all financial accounts.

- Councilmember Housh introduced Amendment #3, stating that it provides for more accountability.
- Councilmember Kornegay asked if all councilmembers could have access.
- Councilmember Housh stated that in her discussion with the Office of Florida Auditor General, the lead auditor advised against too many councilmembers having access to accounts.

ACTION: Councilmember Kornegay moved to approve Amendment #3.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

(4) Amendment #4:

- Attorney Reid identified Amendment #4, sponsored by Councilmember Brown, and introduced it on behalf of Councilmember Brown.
- The amendment raises the amount required for dual authorization from \$10,000 to \$15,000.

ACTION: Councilmember Kornegay moved to approve Amendment #4.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

(5) Amendment #5:

- Attorney Reid identified Amendment #5, sponsored by Councilmember Brown, and introduced it on behalf of Councilmember Brown.
- The amendment removes the Director of Finance and Administration from consultation regarding emergency expenditures.

ACTION: Councilmember Kornegay moved to table Amendment #5.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

(6) Amendment #6:

- Attorney Reid identified Amendment #6, sponsored by Councilmember Brown, and introduced it on behalf of Councilmember Brown.
- The amendment replaces the Director of Finance and Administration with the Town Council in approving purchases made by credit card or P-card by the Town Manager.

ACTION: Councilmember Kornegay moved to table Amendment #6.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

(7) Amendment #7:

- Attorney Reid identified Amendment #7, sponsored by Councilmember Brown, and introduced it on behalf of Councilmember Brown.
- The amendment replaces the Director of Finance and Administration with the Town Council as the entity to whom reports of fraud must be reported.

ACTION: Councilmember Kornegay moved to table Amendment #7.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

(8) Amendment #8:

- Attorney Reid identified Amendment #8, sponsored by Councilmember Brown, and introduced it on behalf of Councilmember Brown.
- The amendment specifies that reports made by the Town Manager to the Town Council regarding card usage shall be in writing.

ACTION: Councilmember Kornegay moved to approve Amendment #8.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

ACTION: Councilmember Kornegay moved to table Resolution 2024-18 and the new Greenville financial controls and authorization policy.
 Seconded by Councilmember Housh.

Councilmember	Yay	Nay
Mayor Dansey	X	
Vice Mayor Housh	X	
Councilmember Brown		
Councilmember Kornegay	X	
Councilmember Pleas		

12. COMMENTS BY INTERIM TOWN MANAGER, TOWN ATTORNEY, AND COUNCILMEMBERS:

- Town Attorney Reid stated that the Town’s response to the civil complaint filed by the former Town Manager was due on Thursday. He would update the Town Council as the case continues to develop.
- Interim Town Manager Kingston informed the Council that the kiosk is out of order, but the Town staff is still taking payments.
- Ms. Muggle from Friends of Evergreen Cemetery reached out and would like to schedule the workshop that was initially scheduled during the summer.
 - Councilmember Housh asked if we could hold the workshop before the final budget hearing on September 23, 2024.

- Councilmember Kornegay asked that members submit questions prior to a workshop and that it be scheduled for 5:00 P.M. on September 23, 2024.
- The Town received a grant that will test the Town's water supply for lead.
- The Town, working in conjunction with Dr. Shamarial Roberson and DSR Consulting and Management, received a \$3 million grant through the Scalable Photovoltaic and Agrivoltaics Resilience for Communities (SPARC) to address and/or promote clean energy usage in Greenville.

- Councilmember Kornegay wanted to point out that our current budget, reducing the millage rate from 10.000 to 9.0772 is an attempt to provide some tax relief to Greenville residents.
- Councilmember Kornegay asked if we could get quotes for fixing all of the odometers for the Town vehicles.
- Councilmember Kornegay received a call from State Rep. Allison Tant about the Community Health Alliance which provides funds for those affected by Hurricane Idalia and now by Hurricane Debby. Money is still available, and they can assist, especially with roofing. The funding needs to be claimed by January.

- Ms. Kimberly Reams, Director of Finance and Administration, said that the Town is currently working with James Moore & Co. to fix the financial records. When they are corrected, the staff can provide monthly, detailed financial reports.

- Mayor Dansey said that the event with Alpha Kappa Alpha had a great turnout and thanked the Interim Town Manager for helping make it successful.

13. FUTURE AGENDA ITEMS REQUEST:

- None.

14. INFORMATIONAL ITEMS:

- None.

15. ADJOURNMENT:

The Regular Meeting was adjourned at 7:26 P.M

Minutes approved and adopted by the Town Council on September 23, 2024.