

**MINUTES**  
**GREENVILLE TOWN COUNCIL**  
**Regular Session, Monday, April 11, 2022 6:00 PM**  
**CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331**

- Call to Order: Mayor Brown called the meeting to order at 6:03 PM.
- Roll Call by the Mayor: Mayor Brittni Brown, Vice Mayor Kathleen Hamilton, Councilmember Barbara Dansey, Councilmember Malone and Councilmember Carl Livingston were present.  
ALSO PRESENT: Lee Jones, Town CEO/CFO  
John Reid, Town Attorney
- Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.
- Reading and Approval of the Agenda: Mayor Brown requested to add the Scheduling of Notices Advertisement of the 150 acres Annexation to item 8 on the agenda and the Greenville Personnel Policy Manual to item 9 on the agenda.  
MOTION: Councilmember Hamilton moved to approve the agenda; second by Councilmember Livingston.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

MOTION passed unanimously.
- Consideration of Council Member Absences: None.
- Public Comments:
  - Mr. Travis addressed putting in speed bumps on Ray Charles Avenue. He expressed his concern about people speeding in the area. He asked how the water readings are handled and that his bill doesn't seem to be correct. Mayor Brown responded that Ray Charles is on the priority list for installing speed bumps. Town CEO will get with Public Works about meter readings.
  - Mr. Arnold stated that he left some personal items at the Fire Department and has not had an opportunity to remove them and then he found out that since the County took over the Fire Department that his personal property had been moved to the gym. He stated that he contacted the Public Works Supervisor and tried to get access to the gym in September 2021 and twice in February 2022 but was denied access. He has discovered since then the property had been removed and destroyed. He stated that the property was valued at \$3500.00 and has quotes of similar property items for consideration of reimbursement. Mayor Brown informed Mr. Arnold that in 2016 the council at that time had put in place instruction to residents to remove any personal property from the Town of Greenville property. Mayor Brown informed Mr. Arnold that the council will take no action at this time but he is welcome to proceed with legal avenues.
- Consent Agenda: *March 2022 Regular Session Meeting Minutes*  
MOTION: Councilmember Malone moved to approve the consent agenda; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

MOTION passed unanimously.

• **Discuss/Action – Scheduling of Notices for Annexation – Town Council**

MOTION: Councilmember Malone moved to approve the staff to move forward with the annexation process of the 150 acres; second by Councilmember Livingston.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.

• **Discuss/Action – Greenville Personnel Policy Manual – Town Attorney John Reid**

- Town Attorney John Reid reviewed the final Personnel Policy Manual.
- Mayor Brown directed Mr. Reid and Mr. Jones to work out the details of current employees with accrued vacation time over the amount of the current vacation policy to use it no later than 2023.
- Councilmember Livingston addressed sick leave accrual to be changed from 240 to 360 hours. Mayor Brown responded that an employee should use Short or Long Term Disability for extended periods of absence time due to surgery, etc.

MOTION: Councilmember Livingston moved to adopt the revised Personnel Policy Manual; second by Councilmember Dansey.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.

• Comments by Town CEO/CFO, Town Attorney and Town Council:

- Town CEO/CFO Lee Jones gave an update as follows:
  - i. Grocery Store is continuing to work with the State in making changes to the grocery store to expand the deli and will include a pharmacy and credit union. He met with the FAMU CEO and Board who are fully committed to having the credit union at the grocery store. The number of jobs to be created for the grocery store and credit union will be twenty-four not including the pharmacy.
  - ii. FRDAP Grants for the parks restoration – title information is required to be delivered to the State so we are working through the process to obtain the documentation and working with the Town Attorney to produce a letter with the required information.
  - iii. Senior Youth Center – have about \$27,000 for items/equipment that have been approved so continuing to purchase those items then can schedule the closing.
  - iv. We were awarded a Stormwater Grant for \$650,000 and the Feasibility Study for \$300,000 to take utilities to the Honey Lake Facility.
  - v. We submitted a Technical Assistance Grant in the amount of \$50,000 to DEO today for help with computing a comprehensive plan for the TOG and how it will grow.
  - vi. The 150 acres annexation plan will be affordable housing development.
- Town Attorney: None.
- Town Council: Mayor Brown informed that Mr. Jones, Public Works Director, Wayne Malone and Recreation Director, Mr. Morris Bell, have been working together to develop a plan on how the Town can use their own resources to clean up the recreation park. Clean up by the Public Works Department has begun in the recreation park.

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- Future Agenda Items Requests: None.
- Informational Items: None.
- Adjournment:

MOTION: Councilmember Malone moved to adjourn; second by Councilmember Hamilton.  
Meeting adjourned at 7:26 PM

Respectfully submitted,

*Vicky Lawrence*

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Vicky Lawrence, Office Manager