

MINUTES
GREENVILLE TOWN COUNCIL
Regular Session, Monday, April 12, 2021 6:00 PM Via Zoom
CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331

1. Call to Order: Mayor Brown called the meeting to order at 6:04 PM.
2. Roll Call by the Clerk: Mayor Brittni Brown, Councilmember Brandi Tillman, Councilmember Barbara Dansey, Councilmember Kathleen Hamilton, and Councilmember Bobby Burnett were present.

ALSO PRESENT: Lee Jones, Town CEO/CFO
John Reid, Town Attorney
Vicky Lawrence, Office Manager

3. Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.
4. Reading and Approval of the Agenda: Councilmember Hamilton requested Water Discoloration Discussion/Action to be added as Item 12 on Agenda.

MOTION: Councilmember Tillman moved to approve the agenda; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Burnett	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	

Motion passed unanimously.

5. Consideration of Council Member Absences: None.
6. Public Comments:
 - Ruby Lamoureux addressed the council about providing yoga classes to the Greenville community and requested a facility to provide those services. Mayor Brown requested that she contact the Office Manager, Vicky Lawrence, to discuss further.
7. Consent Agenda: February 2021 and March 2021 Regular Session Meeting Minutes

MOTION: Councilmember Tillman moved to approve the agenda; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Burnett	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	

Motion passed unanimously.

8. Review and Approve RESOLUTION NO. 2021-05 - A Resolution for LMS Strategic Plan – Leigh Basford, Director, Madison County Emergency Management

- Leigh Basford explained that the LMS Plan (Local Mitigation Strategy Plan) is a county plan to include all local jurisdictions (Greenville, Lee and Madison). The plan is a federally and state approved plan used for mitigation efforts, such as, loss of life and property as well as lessen the impact of disasters. There is an annual 5 year update currently taking place in which the Town of Greenville has partnered with the Madison County and approved/adopted LMS Plan in the past. It provide post disaster funds from federal and state level that allow mitigation projects to be completed. The local LMS committee meets annually at the EOC and the Town of Greenville can attend the meetings. Request the LMS plan to be adopted by the Town of Greenville. Mayor Brown provided updated contact information for Town CEO/CFO Lee Jones and Office Manager Vicky Lawrence.

MOTION: Councilmember Tillman moved that Resolution No 2021-05 be approved; second by Councilmember Dansey.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Burnett	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Motion passed unanimously.		

9. Discuss ORDINANCE NO. 2021-265 - Water, Sewer and Sanitation Billing Language – Town Attorney John Reid

- Attorney John Reid informed that this is a continuation of last council meeting regarding cutoff and late payment dates. Section 20-9 correction was made to change from municipal water to garbage services and referred to Section 26-4(b) regarding payment, late fees and disconnections. Removed language in Section 20-10 to Section 20-9(b). In Section 3, Section 26-4, changed to include Utility, Water, Sewer and Sanitation under same Section 26-4 (b). Section 26-4 was changed to utility bills rendered by the 1st of the month are due by 4:30 p.m. on the 15th of the month and will incur a 10% late fee if not paid on due date. If the 15th of the month falls on a weekend or holiday, the payment is due by 4:30 p.m. the first business day following the 15th. On Section 26-4 (c) States utility bill not paid by 4:30 p.m. on the 20th day all services will be suspended but should be corrected to the 19th day of the month with disconnections taking place on the 20th day of the month.
- Mayor Brown asked for clarification regarding utility bills rendered by the 1st of the month as it was communicated that it was going to be removed from the ordinance. Town CEO Lee Jones stated that we cannot guarantee when a resident receives the utility bill as that is not within our control. Town Attorney Reid clarified that rendered means when it leaves the town’s office.

MOTION: Councilmember Hamilton moved to make the correction and change the 20th to the 19th in Section 26-4(c); second by Councilmember Dansey.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Burnett	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	

Motion passed unanimously.

10. Discuss RESOLUTON NO. 2021-06 – Evergreen Cemetery Moratorium Over Plot Sales and New Plot Price – Town Attorney John Reid

- Attorney Reid stated that in September 2020 the council passed a moratorium on plot sales with an exemption on individuals that were deceased. During this time it was discussed as to the cost to maintain the cemetery and at this time it has been determined that the proper price for a plot is \$1000.00 per plot. This resolution rescinds the moratorium issued by Resolution 2020-12 and establishes that the price is \$1000.00 per plot.

MOTION: Councilmember Tillman moved that Resolution No 2021-06 be approved; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Burnett	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	

Motion passed unanimously.

11. Discuss ORDINANCE NO. 2021-266 – Animal Enforcement, Citations, Impoundment, Fees and Penalties – Town Attorney John Reid

- Attorney Reid informed the council that this is the first reading of the animal ordinance. This is an expansion of the existing animal ordinance. Currently, there is a definition section and an at large animal section. Apparently, there is an issue that we are kenneling animals but there is no guidance as to how to kennel, how long they can be kept in kennel and can the town seek reimbursement. After council with the CEO, found that there is a Florida Statute Section 828.27 which grants a great deal of authority to counties and municipalities on animal enforcement which was referenced in the ordinance.
- Mayor Brown asked if the town would have to develop an actual citation form and Attorney Reid confirmed that we would have to create that form.
- Councilmember Hamilton asked about animals that turn over trash cans and if the ordinance addresses this concern. Attorney Reid stated that the existing ordinance,

Section 6-2, Animals at Large, prohibits animals from running out in the streets and can be impounded so it just needs to be enforced.

- Councilmember Dansey asked the following questions:
 - Where the kennel is located? Arnold Street.
 - While the animals are being held, is the city responsible for their care? Yes
 - If no owner claims their impounded animal how will the city be reimbursed? It is at city cost. If the owner is identified and doesn't pay then they can be taken to county court for a judgement.
 - If an animal has to be euthanized is the city responsible to pay for that service? Yes.
- Mayor Brown asked if there was any further discussion which there was none so there will be final reading next council meeting.

12. Discuss Discoloration and Milky White Water Issues – Councilmember Hamilton

- Councilmember Hamilton request to take action for the discoloration of the water.
- Town CEO/CFO stated that he has spoken with Public Works Director, Water Testing resource and Project Engineers have confirmed that the water does not pose a threat or is a health concern to the residents of Greenville. The cause of the milky, cloudy water is due to excess air being pumped through the system and has been assured that it will clear up in the next couple of weeks.

13. Comments by Town CEO/CFO, Town Attorney and Town Council

- No comments from Town Attorney John Reid.
- No comments from Town Council.
- Comments from Town CEO/CFO as follows:
 - Town CEO/CFO, Mr. Jones reported that the audit started about 2 weeks ago in which auditors have stated that they are almost complete with the field work. Overall, the audit is looking good.

14. Future Agenda Items Requests: Discuss Clean Up Initiative – Councilmember Tillman

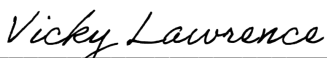
15. Informational Items: None

16. Adjournment

MOTION: Councilmember Dansey moved to adjourn; second by Councilmember Tillman.

Meeting adjourned at 6:51 P.M.

Respectfully submitted,



Vicky Lawrence, Office Manager