

**MINUTES**  
**GREENVILLE TOWN COUNCIL**  
**Regular Session, Monday, December 13, 2021 6:00 PM**  
**CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331**

1. Call to Order: Mayor Brown called the meeting to order at 6:02 PM.
2. Roll Call by the Mayor: Mayor Brittni Brown, Vice Mayor Kathleen Hamilton, Councilmember Barbara Dansey, Councilmember Malone and Councilmember Carl Livingston were present.  
ALSO PRESENT: Lee Jones, Town CEO/CFO  
John Reid, Town Attorney  
Vicky Lawrence, Office Manager
3. Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.
4. Reading and Approval of the Agenda:  
MOTION: Councilmember Malone moved to approve the agenda; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.
5. Consideration of Council Member Absences: None.
6. Public Comments: None.
7. Consent Agenda: *December 2021 Regular Session Meeting Minutes*  
MOTION: Councilmember Malone moved to approve the consent agenda; second by Councilmember Dansey.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.
1. Discussion/Action - Resolution 2021-18 Regarding the State's opioid settlement agreements with manufacturers and distributors - Town Attorney John Reid
  - Town Attorney John Reid provided a summary of Resolution 2021-18 regarding the State's opioid settlement agreements with manufacturers and distributors which has now been finalized. We are not automatically a part of the settlement agreement since we are less than 10,000 population community. There are two documents that will need to be executed in order to be included in the settlement agreement.
  - Mayor Brown asked Mr. Reid to clarify what the money could be used for and if there are any restrictions. Mr. Reid informed Mayor Brown that there are restrictions and he would get the information to the council via email.

MOTION: Councilmember Livingston moved to approve Resolution 2021-18; second by Councilmember Malone.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.

2. Discussion/Action - *Enforcing Dangerous Buildings, Hazardous Lands Ordinance 2019-249* - **Town Attorney John Reid**

- Town Attorney John Reid provided a summary of Ordinance 2019-249 and guidance on enforcing the ordinance by utilizing a Magistrate and our assigned Code Enforcement Officer. Mr. Reid informed the council that he included the Code of Ordinances, forms and letters used for the code enforcement.
- Mayor Brown would like to address the council to implement the code enforcement adopted in 2019. Mayor Brown informed the council that the previous Councilmember Tillman had proposed a Clean Up Initiative which we would like to begin at this time. No action is needed as the ordinance is in place but need a motion to discuss and give direction to Town Staff on how to move forward with the enforcement.
- Councilmember Malone inquired about the Magistrate. Town Attorney John Reid responded that there is an attorney in Monticello which could serve as the Magistrate on an as needed basis.
- Councilmember Livingston suggested that a letter informing property owners of the Clean Up Initiative and the code enforcement prior to enforcing this ordinance.
- Mayor Brown and Council directed the Town Staff to send out letters to property owners notifying them of the code enforcement and clean up initiative to comply by February 1, 2022 at which time the Code Enforcement procedures.

MOTION: Councilmember Malone moved to discuss Ordinance 2019-249; second by Councilmember Livingston.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.

8. Comments by Town CEO/CFO, Town Attorney and Town Council:

- Town Attorney John Reid followed up on the Personnel Policy manual to finalize. The Council scheduled a workshop for the week of January 17<sup>th</sup> (not the 17<sup>th</sup> due holiday) at 5:00 p.m. based on the Consultant, David Knight's, availability.
- Town CEO/CFO Lee Jones congratulated the Heart of Greenville and Town of Greenville staff for the successful Greenville Christmas event.
- Mr. Jones informed the Council that he and the Office Manager discovered the hefty investment the town is making into the FRS Retirement System is not all going to the employees only a small percentage. Mr. Jones requested the council approve him moving forward into looking at other retirement plan options at which time the council agreed to have Mr. Jones move forward.
- Mr. Jones provided an update on the Grocery Store project as follows:
  - i. Construction is moving along
  - ii. Grocery Store interior completion is all custom orders so the current shipping delays are affecting the completion timeline
  - iii. Should be able to provide an updated completion date over the next 30 to 45 days

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- Mr. Jones informed that the Senior/Youth Center project is still waiting for the grant closing. Mayor Brown wants to be sure that after the grant closing that we provide the community with all of the obstacles encountered with the Senior/Youth Center preparation for opening.
- Mr. Jones reported to the Council that the YE/4<sup>th</sup> Qtr 2020-21 financials will be provided in the January 2022 council meeting and the 1<sup>st</sup> Qtr 2021-22 financials will be provided in the February 2022 council meeting.
- Town Councilmember Malone wanted to thank the Town of Greenville for participating in the Greenville Christmas event and thanked the staff for the beautiful Christmas lights in the park. Mayor Brown thanked the town and staff for the Greenville Christmas event and park lights. Mayor Brown congratulated Madison County Cowboys for winning another football State Championship.

9. Future Agenda Items Requests: None.

10. Informational Items: None

11. Adjournment:

MOTION: Councilmember Malone moved to adjourn; second by Councilmember Livingston

Meeting adjourned at 7:28 PM

Respectfully submitted,

*Vicky Lawrence*

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Vicky Lawrence, Office Manager