

**MINUTES**  
**GREENVILLE TOWN COUNCIL**  
**Regular Session, Monday, January 13, 2020, 6:00 PM**  
**CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE FL 32331**

ALSO PRESENT: Edward Dean, Town Manager  
John Reid, Town Attorney  
Kimberly Reams, Clerk  
Wayne Malone, Public Works Director

1. Call to Order: Mayor Brown called the meeting to order at 6:05 PM.
2. Roll Call by the Clerk: Mayor Brittni Brown, Councilmember Bobby Burnett, Councilmember Teresa Harville, Councilmember Cynthia James and Councilmember Calvin Malone were present.
3. Invocation and Pledge of Allegiance: Mr. Burnett led the invocation and Ms. Harville led the pledge.
4. Reading and Approval of the Agenda:

MOTION: Ms. Harville moved to approve the agenda; second by Mr. Malone. Motion passed unanimously.

5. Approval of Minutes:

MOTION: Mr. Malone moved to approve the minutes of **December 9, 2019 Regular Session**; second by Mr. Burnett.

|              | <u>Yay</u> | <u>Nay</u> |
|--------------|------------|------------|
| Mayor Brown  | X          |            |
| Mr. Burnett  | X          |            |
| Ms. Harville | X          |            |
| Ms. James    | X          |            |
| Mr. Malone   | X          |            |

Motion passed unanimously.

6. Consideration of Council Member Absences: Cynthia James

MOTION: Mr. Burnett moved to excuse Ms. James absence on December 9, 2019; second by Mr. Malone. Motion passed unanimously.

7. Citizens Comments: Mr. Livingston asked if there was any tentative plan to close Church Street from the intersection of CR 150 to Main Street. Mayor Brown stated that to her knowledge there were no roads being closed.
8. Consent Agenda:
9. Questions regarding Septic to Sewer Surveys: Resident Mr. Anthony Paterno stated that he had four questions that he would like answered regarding this project. After presenting his questions to the board it was decided that Town Attorney, John Reid would address Mr. Paterno's questions and get back with him. Mr. Dean stated that he would have the Engineer on the project come to the next meeting to address any citizen concerns. No other action was taken.
10. Approve Andy Easton & Associates as the CDBG Consultant for the CDBG – ED grant and authorize the Town Manager to negotiate a contract with the consultant: Mr. Dean stated that

the CDBG-ED grant is the last piece of funding for the grocery store. Mr. Dean stated that it had been advertised and Mr. Easton was the sole respondent. The following motion was made. MOTION: Mr. Malone moved to approve Andy Easton & Associates as the Grant Consultant for the CDBG-ED grant; second by Mr. Burnett.

|              | <u>Yay</u> | <u>Nay</u> |
|--------------|------------|------------|
| Mayor Brown  | X          |            |
| Mr. Burnett  | X          |            |
| Ms. Harville | X          |            |
| Ms. James    | X          |            |
| Mr. Malone   | X          |            |

Motion passed unanimously.

11. HR – Personnel Policies: Mayor Brown stated that she had brought this item back in August. She went on to say that at the time we were working on Municode and the town charter. Ms. Brown stated that she felt it needed to be brought back before the board. Mr. Reid stated that he had two quotes and needed a third. Mr. Reid stated that the first quote was for \$3450 and the next quote was hourly. Mr. Dean stated that he had spoken with Ms. Harville about looking at the current policies at no cost to the Town. Mr. Reid suggested having a committee with Ms. Harville as the chair. Mr. Reid will get a third quote to bring before the board at the next meeting. Mr. Burnett suggested getting policies from a like town and not reinventing the wheel so to speak. Mr. Reid stated that he did have a personnel policy from a similar town (Pembroke Park) and will bring it before the board. No other action was taken.
12. Florida Job Growth Development Grant – Update on Partnership with Twin Oaks: Mayor Brown stated that she had a conversation with a city commissioner for the city of Madison who told her that Twin Oaks had come before them about purchasing a building in Madison to house the mattress factory. Mayor Brown asked Town Manager, Mr. Dean to address what was going on with Twin Oaks and the grant. Mr. Dean stated that whatever Twin Oaks was doing in Madison had nothing to do with Greenville. Mr. Dean stated that Twin Oaks had not received any funds from the Florida Job Growth Development Grant. Mr. Dean stated that 99 new jobs would be coming to Greenville with the Foster Care Cottages. Mr. Dean will invite Mr. Benjie Read of Twin Oaks to come to the next meeting to answer board member questions. No other action was taken.
13. Ordinance 2019-255 – Town Charter: Mr. Reid stated that any changes to be made should be made this evening as the Public Hearing needs to be scheduled for Tuesday, January 21, 2020. Mr. Reid stated that he had several amendments to make this evening. Mayor Brown had a list of items to go over to make minor technical changes. The following motions were made.

MOTION: Mr. Malone moved to approve Council Amendment 2020-A-001; second by Mr. Burnett.

|              | <u>Yay</u> | <u>Nay</u> |
|--------------|------------|------------|
| Mayor Brown  | X          |            |
| Mr. Burnett  | X          |            |
| Ms. Harville | X          |            |
| Ms. James    | X          |            |
| Mr. Malone   | X          |            |

Motion passed unanimously.

MOTION: Mr. Burnett moved to approve Council Amendment 2020-A-002; second by Ms. James.

|             | <u>Yay</u> | <u>Nay</u> |
|-------------|------------|------------|
| Mayor Brown | X          |            |
| Mr. Burnett | X          |            |

Ms. Harville X  
Ms. James X  
Mr. Malone X

Motion passed unanimously.

MOTION: Mr. Burnett moved to approve Council Amendment 2020-A-003; second by Ms. Harville.

|              | <u>Yay</u> | <u>Nay</u> |
|--------------|------------|------------|
| Mayor Brown  | X          |            |
| Mr. Burnett  | X          |            |
| Ms. Harville | X          |            |
| Ms. James    | X          |            |
| Mr. Malone   | X          |            |

Motion passed unanimously.

14. Comments by Town Council, Town Attorney, Town Manager, Town Clerk and Grant Consultant(s): Mr. Reid reported that Municode has changed attorneys again and he hopes to have that soon. Mr. Reid stated that there was no action on the Washington v. Town of Greenville case. Mr. Reid reported that the Clerk recommended putting together a checklist. Mr. Reid stated that under state law one is required to use a check drawn on a campaign account to pay their qualifying fee. Mr. Reid stated that this can be revisited after the election. Town Manager submitted a written report. Ms. Reams stated that the auditors would be in beginning the next day.
15. Future Agenda Items Requests: None
16. Informational Items: None.
17. Adjournment

MOTION: Mr. Burnett moved to adjourn; second by Ms. Harville.

Meeting adjourned

Respectfully submitted,

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Kimberly M. Reams, Town Clerk