

MINUTES
GREENVILLE TOWN COUNCIL
Regular Session, Monday, June 13, 2022 6:00 PM
CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331

1. Call to Order: Mayor Brown called the meeting to order at 6:04 PM.
2. Roll Call by the Mayor: Mayor Brittni Brown, Vice Mayor Kathleen Hamilton, Councilmember Dansey and Councilmember Carl Livingston were present.

ALSO PRESENT: Lee Jones, Town CEO/CFO
 John Reid, Town Attorney

3. Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.
4. Reading and Approval of the Agenda: Mayor Brown amended the agenda to add as Item 10 regarding Heart of Greenville proposal related to the July 4th Celebration.

MOTION: Councilmember Hamilton moved to approve the agenda; second by Councilmember Malone.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	
Councilmember Livingston	X	

Motion passed unanimously.

5. Consideration of Council Member Absences: Councilmember Malone requested consideration of absence at May's council meeting due to work commitment. Councilmember Dansey requested consideration of absence at May's council meeting due to the changed council meeting date. Council approved both absences.

6. Public Comments:

- a. Ms. Thomas requested approval of the 1st Annual Juneteenth celebration parade to take place in Greenville.

7. Consent Agenda: *May 2022 Regular Session Meeting Minutes*

MOTION: Councilmember Hamilton moved to approve the consent agenda; second by Councilmember Dansey.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	
Councilmember Livingston	X	

Motion passed unanimously.

8. **Discuss/Action – Bounce House Liability Release – Town Attorney John Reid**

- a. Town Attorney John Reid reported on the updated liability release and indemnification statements included on the reservation form.

MOTION: Councilmember Malone moved to discuss the Bounce House Liability Release; second by Councilmember Livingston.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	
Councilmember Livingston	X	

Motion passed unanimously.

- 1) Councilmember Malone requested clarification of the sound amplification. He also suggested to set a workshop date to further discuss the “General Rules and Policy” guidelines for the Haffye Hays Park. He inquired about the fishing at the park pond and if Fish and Game is still stocking the pond.
- 2) Councilmember Dansey recommended that we limit sound amplification in the park for general use and reserved events.
- 3) Councilmember Livingston recommends adjusting the timeframe for reservations to a full day instead of 4-hour max.
- 4) Mayor Brown proposed increasing the reservation fees and also being able to reserve the Gazebo for other types of events and not just weddings.
- 5) Mr. Jones clarified the reservation is for the pavilions only and not the park.
- 6) Mayor Brown recommended extending the restrooms availability as stated in paragraph 3 of the park policy.
- 7) The council tentatively scheduled a workshop meeting for Monday, June 27th at 5:00 p.m.

9. Discuss/Action – Ordinance 2022-269 TOG Annexation Second Reading – Town Attorney John Reid

- a. Town Attorney John Reid reported that this is the second reading. All advertising requirements have been met.
- b. Mayor Brown opened the meeting up to a Public Hearing.
 - i. Town CEO/CFO Mr. Jones explained the planned use the properties for affordable housing and potential commercial entities.
- c. Mayor Brown closed the Public Hearing.

MOTION: Councilmember Hamilton moved to adopt Ordinance 2022-269; second by Councilmember Malone.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	
Councilmember Livingston	X	
Motion passed unanimously.		

10. Discuss/Action – Heart of Greenville proposal related to the July 4th Celebration – Town CEO/CFO Lee Jones

- a. Town CEO/CFO Mr. Jones reported on a proposal he received from the Heart of Greenville for a July 4th celebration in partnering with the Town of Greenville and would like the council’s consideration.

MOTION: Councilmember Malone moved to approve the Heart of Greenville July 4th Celebration; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	
Councilmember Livingston	X	
Motion passed unanimously.		

11. Discuss/Action – Resolution for Capital City Bank Loan (Mattress Factory Equipment DEO Grant #G0063) – Town CEO/CFO Lee Jones

- a. Town CEO/CFO Lee Jones reported that the resolution is to obtain \$1.1M funding approved by Capital City Bank for the Mattress Factory Equipment. The grant is a reimbursable so we will receive the funds to repay the loan.

MOTION: Councilmember Hamilton moved to approve the Resolution to receive the approved funding; second by Councilmember Malone.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	
Councilmember Livingston	X	
Motion passed unanimously.		

12. Discuss – FY2021-22 YTD Financial Report – Town CEO/CFO Lee Jones

- a. Town CEO/CFO Lee Jones provided the FY2021-22 from October 2021-March 2022 financial report for the General Fund and Utility Fund.
 - i. Town CEO/CFO Mr. Jones reported the Madison County surtax revenue included in the budget as projected by the county was approximately \$53,000. However, the amount we actually received was \$2,000.00. He reported that we were informed by Madison County that they keep 100% of those funds as per the interlocal agreement.
 - ii. Mayor Brown reported on the meeting she had with Madison County with regards to the interlocal agreement. The plan is to renegotiate the interlocal agreement moving forward. Mr. Jones reported that we should be receiving another \$18,000.00 for the surtax revenue.
 - iii. Mr. Jones reported that the repairs and maintenance expenses are due to aging infrastructure and the fuel cost over budget expenses are due to increased fuel cost and under budgeting.

13. Comments by Town CEO/CFO, Town Attorney and Town Council:

- Town CEO/CFO Lee Jones gave an update as follows:
 - i. Town CEO Lee Jones reported that Vice Mayor Hamilton went to the Suwanee River public meeting and spoke on behalf of the Town of Greenville. The Suwanee River board contacted Mr. Jones they are recommending us for approval to fund some of our major water infrastructure replacement items.
- Town Attorney: None.
- Town Council:
 - i. Councilmember Livingston reported that the short-term disability is an optional policy provided to employees but the town doesn't pay for as previously reported by the council during the HR policy review. Mr. Jones responded that he meant to state that it the town pays worker's compensation not short-term disability.
 - ii. Councilmember Dansey inquired about the City Hall hours. Mayor Brown responded that email communications are sent to the council by the Town CEO/CFO Mr. Jones when there are changes to City Hall hours. It is also noticed on the City Hall door and website.

14. Future Agenda Items Requests: None.

15. Informational Items:

16. Adjournment:

MOTION: Councilmember Hamilton moved to adjourn; second by Councilmember Malone.

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Meeting adjourned at 8:29 PM

Respectfully submitted,

Vicky Lawrence

Vicky Lawrence, Office Manager