

MINUTES
GREENVILLE TOWN COUNCIL
Regular Session, Tuesday, October 12, 2021 6:00 PM
CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331

1. Call to Order: Mayor Brown called the meeting to order at 6:03 PM.
2. Roll Call by the Clerk: Mayor Brittni Brown, Councilmember Brandi Tillman, Councilmember Barbara Dansey, Councilmember Malone and Councilmember Kathleen Hamilton were present.
ALSO PRESENT: Lee Jones, Town CEO/CFO
John Reid, Town Attorney
Vicky Lawrence, Office Manager

3. Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.

4. Reading and Approval of the Agenda:

MOTION: Councilmember Hamilton moved to approve the agenda; second by Councilmember Malone.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.

5. Consideration of Council Member Absences: None.

6. Public Comments:

- Mrs. Loretta Muggge commented about the Evergreen Cemetery Volunteers which met the prior week to discuss the clean up items, hold harmless liability and being friends of the cemetery.
- Lee Jones, Town CEO/CFO responded to Mrs. Muggge that family grave site care and upkeep is the family's responsibility but for her to report maintenance care issues in the general/common areas to Town Hall so a work order can be processed. Mr. Jones reported that there are liability concerns for anyone other than town employees to be performing maintenance/clean up at the Evergreen Cemetery. Mr. Jones also reported that a grant application has been made to help with some of the cemetery issues.

7. Consent Agenda: September 2021 Regular Session Meeting Minutes, October 4, 2021 Public Hearing Minutes

MOTION: Councilmember Tillman moved to approve the agenda; second by Councilmember Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Hamilton	X	
Councilmember Dansey	X	
Councilmember Malone	X	

Motion passed unanimously.

8. Discussion/Action - *Town Attorney Contract* – Town CEO/CFO Lee Jones

- Town CEO/CFO Lee Jones provided a summary of the Town Attorney contract for Legal Services reporting that there is a small modification to the rates.

MOTION: Councilmember Tillman moved to approve the agenda; second by Councilmember Malone.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Hamilton	X	

Councilmember Dansey X
Councilmember Malone X
Motion passed unanimously.

9. Discussion/Action - *Town CEO/CFO Contract* – Town CEO/CFO Lee Jones

- Town CEO/CFO Lee Jones provided a summary of the Town CEO/CFO contract as follows:
 - i. A 5-year contract to provide stability in leadership
 - ii. Compensation is \$100,000 annually

MOTION: Councilmember Malone moved to approve the agenda; second by Councilmember Tillman.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Tillman	X	
Councilmember Hamilton	X	
Councilmember Dansey		X
Councilmember Malone	X	

Motion passed 4-1.

10. Discussion/Action – *ARPA Budget* – Town CEO/CFO Lee Jones

- Town CEO/CFO Lee Jones reported that the American Rescue Plan Act (ARPA) initial funds have been received in the amount of \$206,000 and will receive another payment in the same amount next year.
- Mr. Jones informed that the parameters for spending the funds are for utility related matters primarily water and sewer with some sanitation and communities with residents who have experienced a financial hardship. These funds can't be used for general operating expenses.
- Mr. Jones stated that the plan was to utilize some of the funds for cleaning of the Grand Street water tower and three (3) hi-service water pumps purchase and installation.
- The council made the decision to send out a check in the amount of \$100 to utility customers who had a utility account established prior to April 1, 2020 and is in good standing.

11. Comments by Town CEO/CFO, Town Attorney and Town Council:

- No comments by Town CEO/CFO and Town Attorney.
- Councilmember Hamilton commented that there were leaning stop signs, some signs need to be replaced and some signs need to be cleaned.
- Mayor Brown, Councilmembers Tillman, Malone and Hamilton thanked the Town Attorney John Reid and Town CEO/CFO Lee Jones for all of the work they do for the Town of Greenville.

12. Future Agenda Items Requests: None.

13. Informational Items: None

14. Adjournment:

MOTION: Councilmember Dansey moved to adjourn.

Meeting adjourned at 7:30 PM

Respectfully submitted,



Vicky Lawrence, Office Manager