

**TOWN COUNCIL OF THE TOWN OF GREENVILLE
CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331**

TOWN COUNCIL WORKSHOP

(Orientation and Applicant Review)

Greenville Senior-Youth Center, 166 SW Onslow Street, Greenville, FL 32331

Saturday February 8, 2025 at 10:00 A.M.

MINUTES

1. CALL TO ORDER: Mayor Kornegay called the workshop to order at 10:08 A.M.

2. ROLL CALL:

Present:

Mayor Ryan Kornegay
Vice Mayor Robin Housh
Councilmember Barbara Dansey
Councilmember Carl Livingston

Absent:

Councilmember Chiquila Pleas

Also Present:

Victoria Kingston, Interim Town Manager
John Reid, Town Attorney

3. ORIENTATION PART I

- A. WELCOME & INTRODUCTIONS/ICE BREAKER: Mayor Kornegay welcomed all members to the workshop, which would serve as a training and orientation. The session opened with an ice breaker activity.
- B. ROBERT'S RULES OF ORDER: Town Attorney Reid discussed Robert's Rules of Order and how meetings should be conducted.
- C. FLORIDA ETHICS LAW: Town Attorney Reid discussed Chap. 112, Part III, *Florida Statutes*, including prohibited acts and the role of the Florida Commission on Ethics.
- D. FLORIDA PUBLIC RECORDS LAW: Town Attorney Reid discussed Chap. 119, *Florida Statutes*, identifying which records were open to the public and the penalties for failure to follow the statute.
- E. FLORIDA SUNSHINE LAW: Town Attorney Reid discussed Chap. 286, *Florida Statutes*, identifying what business is required to be open to the public and what notice is required to be made.

(NOTE: Town Attorney Reid left the workshop.)

- F. OVERVIEW OF THE TOWN OF GREENVILLE STAFF: Interim Town Manager Victoria Kingston discussed the various Town staff positions.
4. LUNCH: Members and staff recessed for lunch.
5. ORIENTATION PART II
- A. OVERVIEW OF THE TOWN COUNCIL: Interim Town Manager Victoria Kingston gave a brief overview of the Town Council.
- B. ROLES AND RESPONSIBILITIES OF THE COUNCIL MEMBERS: Interim Town Manager Victoria Kingston briefly discussed the roles and responsibilities of Councilmembers.
- C. UNDERSTANDING TOWN POLICIES AND PROCEDURES: Interim Town Manager Kingston briefly discussed the Town policies and procedures.
- D. BUDGET AND FINANCIAL OVERVIEW: Interim Town Manager Kingston discussed the Town's budget and financial status.
- E. COMMUNITY ENGAGEMENT: Interim Town Manager Kingston discussed ways that the Town of Greenville engaged with members of the community and maintained communication with the public.
- F. Q & A SESSION: Dr. Kingston answered questions asked by council members.
- G. CLOSING REMARKS: None.
6. REVIEW APPLICANTS FOR TOWN MANAGER AND CLERK:
- Previously, Councilmembers requested and were given all the applications for the Town Manager and Town Clerk positions.
 - The Councilmembers reviewed the applications independently and brought their top choices to the workshop.
 - The Council discussed the fact that Mrs. Reams and Dr. Kingston were currently working for the Town and had applied for these positions.
 - After further discussion, it was the consensus of the Town Council to place this item on the agenda for a vote at the next scheduled meeting on February 17, 2025.

Minutes approved and adopted by the Town Council on February 17, 2025.