



# TOWN OF GREENVILLE, FLORIDA

## REQUEST FOR PROPOSALS (RFP) NO. 2025-06

### CONTRACTED STAFF SERVICES

Total Grant Amount for Contracted Staff Services: \$88,000.00

The Town of Greenville, Florida invites bids/proposals from qualified individuals or firms interested in providing Contracted Staff Services related to the *Madison County Youth Empowerment and Prevention Initiative* project. The Town has been awarded grant funds under the Florida Department of Juvenile Justice Contract No. 10995 in the amount of \$200,000.00 with \$88,000.00 designated for Contracted Staff Services. This RFP is for Contracted Staff Services only.

All responses will be ranked on an individual and equal basis.

Ranking criteria and requirements may be requested and general questions may be directed in person by contacting Kimberly M. Reams, Town Clerk, in person at 154 SW Old Mission Avenue, Greenville, FFL 32331, by mail at Post Office Box 235, Greenville, FL 32311, by telephone at (850) 948-2251, or by email [kreams@mygreenvillefl.com](mailto:kreams@mygreenvillefl.com). For email inquiries, the subject line must read "INQUIRY: Greenville RFP 2025-06".

Responses must be received by no later than the submission deadline of Wednesday, December 10, 2025, at 12:00 P.M. EST.

Submit five (5) copies of completed proposals to:

***IN PERSON:***

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
154 SW Old Mission Avenue  
Greenville, FL 32331

***BY MAIL:***

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
Post Office Box 235  
Greenville, FL 32331

***EQUAL OPPORTUNITY EMPLOYER  
HANDICAP ACCESSIBLE/FAIR HOUSING JURISDICTION***

# **TOWN OF GREENVILLE, FLORIDA**

## **REQUEST FOR PROPOSALS RFP NO. 2025-06**

### **CONTRACTED STAFF SERVICES**

Madison County Youth Empowerment and Prevention Initiative

FDJJ Grant Contract No. 10995  
Delinquency Prevention

Total Grant Amount for Contracted Staff Services: \$88,000.00

**DEADLINE: WEDNESDAY, DECEMBER 10, 2025 – 12:00 P.M. (EST)**

#### **PUBLIC OPENING:**

**FRIDAY, DECEMBER 12, 2025 – 12:30 P.M. (EST)**

#### **IN-PERSON ATTENDANCE**

**Town of Greenville Town Hall  
154 SW Old Mission Avenue, Greenville, FL 32331**

#### **ONLINE ATTENDANCE**

<https://us02web.zoom.us/j/9252673142?pwd=UVdSSzdGR093ekdvSFItMW1kRlB4dz09&omn=89526859500>

**INSTRUCTIONS TO RESPONDENTS**

The Town of Greenville, Florida, invites qualified individuals or firms to submit Bids/Proposals for Contracted Staff Services related to Florida Department of Juvenile Justice Contract No. 10995, RFP NO: 2025-06, by replying to the enclosed specifications. For the submittal to be considered, complete all items in this specification. Submittals will be ranked separately and considered on an equal and competitive basis.

All submittals must include five (5) copies addressed to and delivered either in person or by mail:

IN-PERSON SUBMISSIONS:

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
154 SW Old Mission Avenue  
Greenville, FL 32331

MAIL SUBMISSIONS:

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
Post Office Box 235  
Greenville, FL 32331

Submittals must be received at the address or post office box listed above no later than 12:00pm EST on Wednesday, December 10, 2025. **Late responses will not be accepted.**

Submittal envelopes for Contracted Staff Services must be sealed and marked with the RFP number, "Contracted Staff Services", "Madison County Youth Empowerment and Prevention Initiative", due date, and name of respondent to identify the enclosed submittal. If more than one envelope is needed, please mark "1 of 2", "2 of 2", etc.

**INTERPRETATION OF SPECIFICATION**

All questions pertaining to the terms and conditions of the scope of work must be submitted by mail or by e-mail (as specified on page 1) as shown below:

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
Post Office Box 235  
Greenville, FL 32331  
[kreams@mygreenvillefl.com](mailto:kreams@mygreenvillefl.com)

In accordance with Section 287.057(25), *Florida Statutes*, "Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response."

No in-person or oral interpretations will be made to any firm as to the meaning of specifications or any other contract documents. Questions must be submitted in writing.

All questions must be received at least five (5) business days prior to the scheduled opening of submittals. Any interpretation of these terms, conditions, and/or specifications, if made, will be only by Addendum issued by the Town Manager. A copy of such Addendum will be emailed to each respondent that received a copy of the advertisement of the Request for Proposal.

**IT IS THE RESPONSIBILITY OF THE RESPONDENT TO CHECK FOR ANY ADDENDA PRIOR TO SUBMITTING.**

No verbal instructions or interpretations of drawings and specifications will be made other than indicated above.

*(Intentionally left blank.)*

## **TOWN OF GREENVILLE, FLORIDA**

### **REQUEST FOR PROPOSALS (RFP) NO. 2025-06**

#### **CONTRACTED STAFF SERVICES**

Madison County Youth Empowerment and Prevention Initiative  
FDJJ Grant Contract No. 10995 – Delinquency Prevention

Total Grant Amount: \$200,000.00

Total Grant Amount for Contracted Staff Services Fees: \$88,000.00

#### **I. INTRODUCTION**

The Town of Greenville, Florida (hereinafter referred to as “Town”) is soliciting sealed proposals from qualified individuals or firms to provide Contracted Staff Services in support of the Town’s implementation of the Madison County Youth Empowerment and Prevention Initiative, funded under Contract #10995 with the Florida Department of Juvenile Justice (FDJJ).

This procurement follows the Town’s adopted Procurement Policy (requiring sealed competitive proposals for purchases exceeding \$15,000) and all applicable state and federal requirements, including Chapter 119, *Florida Statutes*, Chapter 287, *Florida Statutes*, and FDJJ standards.

#### **II. PROGRAM BACKGROUND**

Through FDJJ Contract #10995, the Town is responsible for delivering a comprehensive delinquency-prevention initiative serving youth ages 10 to 17 who are at risk of involvement in the juvenile justice system.

Under the FDJJ Scope of Work (Attachment I), the provider must deliver prevention and intervention services, complete required assessments, maintain youth service plans, coordinate stakeholder engagement, provide mentoring and career coaching, and complete all reporting obligations.

The Contracted Staff hired under this RFP will assist the Town in implementing all required components of Attachment I of the FDJJ contract.

#### **III. SCOPE OF SERVICES**

The selected proposer (“Vendor”) shall provide all contracted staff services required under Attachment I of FDJJ Contract #10995. The Vendor shall perform all services, tasks, administrative

duties, documentation requirements, and program activities necessary for the Town to meet all Provider obligations under the FDJJ contract. Services include, but are not limited to, the following:

A. CORE PROGRAM SERVICES (ATTACHMENT I, SECTION I.B).

1. FDJJ Prevention Assessment Tool (PAT)

- Complete intake process and data entry into JJIS/Prevention Web within required timeframes.
- Conduct initial and exit PAT assessments.
- Enter all required PAT data into the JJIS system.

2. Transportation Services (if applicable)

- Provide or arrange youth transportation for program-related activities.
- Ensure compliance with safety standards, vehicle maintenance, licensing, and equipment requirements.

3. Youth Service Planning

- Create and maintain individualized Youth Service Plans for each program participant.
- Document all program services and progress updates.

4. Core Youth Services

- The Vendor shall deliver or coordinate the delivery of the following Core Youth Services:
  - a. Youth Mentoring Services
  - b. Career Coaching
  - c. Youth Symposiums and Events
  - d. Stakeholder Engagement

B. SERVICE TASKS (ATTACHMENT I, SECTION III.A).

The Vendor shall perform all required service tasks, including but not limited to:

1. FDJJ PAT Completion

- Intake entry within three business days.
- PAT completion within seven days of admission.
- Exit PAT completion for youth with participation exceeding 60 days.
- JJIS system release within seven days of program exit.

2. Youth Transportation Services (if applicable)

- Transport youth to community service projects, educational activities, service-learning events, etc.
- Ensure all drivers are properly licensed and all vehicles meet FDJJ standards.

3. Youth Service Plan Management

- Identify and schedule services tailored to each youth.
- Maintain updated documentation for each youth's programming.

4. Delivery of Monthly Core Services

- Provide one or more of the core services each month for every enrolled youth.
- Maintain sign-in sheets, program logs, attendance records, and Youth Census Reports.

C. ADMINISTRATIVE AND REPORTING REQUIREMENTS.

The Vendor shall:

1. Maintain compliance with FDJJ Deliverables Requirements.
2. Submit all supporting documentation (attendance sheets, MARs, Youth Census Reports).
3. Assist the Town in preparing Monthly Revenue and Costs Reports.
4. Maintain accurate, timely, and complete program records.
5. Assist with FDJJ monitoring, audits, and site visits.

All services performed under this RFP shall comply with the deliverables, timelines, documentation standards, and performance measures contained in Attachment I of FDJJ Contract No. 10995. The Vendor shall perform all tasks necessary to ensure the Town meets its obligations as the Provider.

D. DELEGATED PROCUREMENT OF CONTRACTED SERVICES

The Vendor is authorized to procure certain contracted services on behalf of the Town when necessary to fulfill the program requirements of FDJJ Contract No. 10995 and the budget categories approved in Exhibit 6. These contracted services may include program facilitators, curriculum-based instructors, training providers, event services, professional support personnel, or other allowable program services essential to meeting the deliverables in Attachment I.

The Vendor shall obtain prior written approval from the Town Manager before initiating any procurement. Pursuant to FDJJ Contract No. 10995, the Town shall submit all proposed subcontractors to FDJJ for written approval, and the Vendor shall not execute or authorize any subcontracted work until written approval has been issued by both FDJJ and the Town.

The Vendor shall perform all duties necessary to support the Town in securing FDJJ approval, including providing résumés, scopes of work, procurement documentation, and other supporting materials for each proposed subcontractor.

#### E. PROCUREMENT STANDARDS FOR VENDOR-ACQUIRED SERVICES

All contracted services procured by the Vendor on behalf of the Town shall comply with the procurement standards in 2 CFR 200.317–327, including but not limited to:

1. Requirements for full and open competition;
2. Cost or price analysis as required by 2 CFR 200.324;
3. Verification that all subcontractors are not suspended or debarred pursuant to 2 CFR Part 180;
4. Documentation of quotes, bids, proposals, or justification for noncompetitive procurement;
5. Maintenance of complete procurement records for each acquisition.

The Vendor must submit all procurement documentation to the Town for review and approval before requesting reimbursement. Only costs falling within the FDJJ-approved budget categories and consistent with FDJJ cost principles shall be eligible for reimbursement. The Vendor shall ensure that no subcontractor begins work until all required approvals have been issued.

#### IV. COMPENSATION AND TERM

The total compensation for contracted staff services shall not exceed \$88,000.00, the amount allocated in Line Item “Contracted Staff” on page 36 of FDJJ Contract #10995.

In addition to compensation for contracted staff services, the Town may reimburse the selected Vendor for allowable program-related expenses incurred in performing duties under this RFP, consistent with the cost categories approved in the budget for FDJJ Contract #10995. Reimbursable expenses may include travel, supplies, materials, event-related costs, and other allowable operating expenses, provided they:

1. fall within the FDJJ-approved budget categories,
2. are reasonable, necessary, and directly related to program delivery,
3. comply with all FDJJ cost principles and documentation requirements, *and*
4. receive prior written approval from the Town Manager.

TOWN OF GREENVILLE, FLORIDA  
REP 2025-06: Contracted Staff Services

All reimbursements shall be cost-reimbursable only, subject to proper documentation, and capped by the total remaining budget available under FDJJ Contract #10995.

In addition to providing contracted staff services, the selected Vendor shall be responsible for procuring and managing all program-related “Contracted Services” included in the FDJJ-approved budget for Contract #10995, up to the amount allocated in Exhibit 6 of that Contract. These services may include, but are not limited to, program facilitation, professional instruction, curriculum-based workshops, youth events, training providers, or other allowable program services necessary to fulfill the requirements of Attachment I.

The Vendor is hereby delegated authority to competitively procure such Contracted Services on behalf of the Town, provided that all procurements:

1. comply with the procurement standards in 2 CFR 200.317–327 and all applicable Florida law,
2. are conducted in a manner that provides full and open competition,
3. include verification that all subcontractors are not debarred or suspended under 2 CFR Part 180,
4. are documented with quotes, bids, proposals, or justification for noncompetitive procurement,
5. receive prior written approval from the Town Manager before any subcontract is executed, *and*
6. receive prior written approval from the Florida Department of Juvenile Justice, as required by Contract #10995.

The Vendor shall maintain complete procurement files for all Contracted Services and submit such documentation with any reimbursement request. Reimbursement for Contracted Services shall be cost-reimbursable only and shall not exceed the line-item amount approved by FDJJ in the budget for Contract #10995.

The Town, as the “Provider” under FDJJ Contract No. 10995, shall submit all proposed subcontractors identified by the Vendor to the FDJJ for review and written approval prior to the commencement of any subcontracted work. The Vendor shall not execute or authorize any subcontract until written approval has been issued by FDJJ and the Town Manager. The Town retains full responsibility for ensuring compliance with FDJJ subcontracting requirements.

All reimbursable program expenses incurred by the Vendor must fall within the cost categories and line-item amounts approved in Exhibit 6 (Cost Reimbursement Line-Item Budget) of FDJJ Contract No. 10995 and must comply with all FDJJ cost principles, restrictions, and documentation requirements. Reimbursable expenses may not exceed the ten percent (10%) budget realignment flexibility permitted under the FDJJ contract, and any expenditure outside the approved budget categories shall be deemed non-reimbursable.

Failure to comply with these requirements may result in denial of reimbursement, termination of the award, or disallowance of costs.

The term of the contract will begin upon execution and continue through the FDJJ contract period unless terminated earlier in accordance with the Town's Procurement Policy and FDJJ requirements.

**V. PROPOSAL REQUIREMENTS**

Each proposal shall include the following sections:

**A. COVER LETTER / LETTER OF TRANSMITTAL**

Include name, title, and contact information of the authorized representative, individual or firm's interest, and familiarity with youth development and empowerment programs.

**B. QUALIFICATIONS AND EXPERIENCE**

Provide a resumé or statement of qualifications demonstrating experience with youth development and empowerment programs.

Describe prior experience with youth development and empowerment programs.

**C. TECHNICAL APPROACH**

Outline approach to this youth empowerment project.

**D. REFERENCES**

Provide at least three references for similar work performed.

**E. TIMELINE AND AVAILABILITY**

Prepare a proposed timeline for the project and describe you or your firm's availability for the project.

**F. REQUIRED CERTIFICATIONS AND FORMS**

The following forms must be completed, signed, and submitted with each proposal. Proposals lacking any required form may be deemed non-responsive. All forms are attached as Appendix A to this RFP and must be completed in full. The successful proposer shall also maintain these certifications throughout the contract term.

1. Equal Opportunity / Affirmative Action Statement
2. Drug-Free Workplace Certification

3. Non-Collusion Affidavit
4. Conflict of Interest Disclosure
5. Certification Regarding Lobbying (Byrd Anti-Lobbying Amendment)
6. Certification Regarding Debarment, Suspension, and Other Responsibility Matters
7. E-Verify Compliance Certification
8. Insurance Certification
9. Indemnification and Hold Harmless Agreement

**VI. EVALUATION CRITERIA**

Proposals will be evaluated based on the following weighted criteria:

| <b>Criteria</b>               | <b>Maximum Points</b> |
|-------------------------------|-----------------------|
| Qualifications and Experience | 40                    |
| Technical Approach            | 40                    |
| References                    | 10                    |
| Completeness of Submission    | 10                    |

**VII. SUBMISSION INSTRUCTIONS**

Submission Deadline: Wednesday, December 10, 2025, at 12:00 p.m. (EST)

**IN-PERSON SUBMISSIONS:**

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
154 SW Old Mission Avenue  
Greenville, FL 32331

**MAIL SUBMISSIONS:**

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
Post Office Box 235  
Greenville, FL 32331

Envelope Label: RFP 2025-06 – Contracted Staff Services  
Madison County Youth Empowerment and Prevention Initiative

**VIII. GENERAL TERMS AND CONDITIONS**

The Town reserves the right to reject any or all proposals, waive irregularities, and negotiate with the top-ranked proposer. All proposals become public records under Chapter 119,

*Florida Statutes*. Consistent with Section 119.0701, *Florida Statutes*, the selected contractor must either transfer all public records to the Town of Greenville, Florida, at the end of the contract or, if it retains them, preserve those records for at least the period required by the Public Records, Record Retention and Disposition Policy and state law, which vary by record type.

FDJJ Contract No. 10995, including all attachments and amendments, is incorporated by reference. In the event of any conflict between this RFP and FDJJ Contract No. 10995, the FDJJ contract shall control.

**RIGHT TO PROTEST:** Any proposer who is adversely affected by the Town's decision or intended decision shall file a written notice of protest in accordance with the Town of Greenville Procurement Policy. The notice of protest must be submitted to the Town Manager within the time limits established in the Procurement Policy. Failure to follow the protest procedures within the required timeframes shall constitute a waiver of the right to protest. The Town's Procurement Policy is hereby incorporated by reference into this solicitation.

## **IX. QUESTIONS**

All questions must be submitted in writing by Monday, December 08, 2025, to:

Mrs. Kimberly M. Reams, Town Clerk  
TOWN OF GREENVILLE, FLORIDA  
154 SW Old Mission Avenue  
Greenville, FL 32331  
[kreams@mygreenvillefl.com](mailto:kreams@mygreenvillefl.com)

Responses will be posted on [www.mygreenvillefl.com](http://www.mygreenvillefl.com).

## **X. EQUAL OPPORTUNITY STATEMENT**

The Town of Greenville is an Equal Opportunity Employer, Fair Housing Advocate, and Section 504 Accessible Community. Minority-owned, woman-owned, and Section 3 business enterprises are encouraged to submit proposals.

### **APPENDIX A – REQUIRED FORMS**

Each proposer must complete and submit the following forms:

FORM 1: Equal Opportunity / Affirmative Action Statement

FORM 2. Drug-Free Workplace Certification

FORM 3. Non-Collusion Affidavit

TOWN OF GREENVILLE, FLORIDA  
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FORM 4. Conflict of Interest Disclosure

FORM 5. Certification Regarding Lobbying (Byrd Anti-Lobbying Amendment)

FORM 6. Certification Regarding Debarment, Suspension, and Other Responsibility Matters

FORM 7. E-Verify Compliance Certification

FORM 8. Insurance Certification

FORM 9. Indemnification and Hold Harmless Agreement

Forms must be executed by an authorized representative and notarized where required.

# APPENDIX A

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**

**FORM 1 - EQUAL OPPORTUNITY AFFIRMATIVE ACTION STATEMENT**

The proposer hereby agrees to comply with all federal, state, and local laws prohibiting discrimination.

This includes Title VI and VII of the Civil Rights Act, the Age Discrimination in Employment Act, and the Americans with Disabilities Act.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**  
**FORM 2 - DRUG-FREE WORKPLACE CERTIFICATION**

The proposer certifies that it has implemented a Drug-Free Workplace Program in accordance with Section 287.087, *Florida Statutes*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**  
**FORM 3 - NON-COLLUSION AFFIDAVIT**

The undersigned affirms that this proposal is genuine and not collusive or a sham; that no other person, firm, or corporation has conspired or agreed to limit competition.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

State of Florida, County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**  
**FORM 4 - CONFLICT OF INTEREST DISCLOSURE**

The proposer must disclose any potential conflicts of interest as defined in Chapter 112, *Florida Statutes*.

Describe any known relationships with Town officials or employees:

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**  
**FORM 5 - CERTIFICATION REGARDING LOBBYING**

The undersigned certifies compliance with the Byrd Anti-Lobbying Amendment (31 U.S.C. §1352).

No federal funds have been paid to influence the awarding of any federal contract, grant, or agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**

**FORM 6 - CERTIFICATION REGARDING DEBARMENT SUSPENSION**

The proposer certifies that it and its principals are not presently debarred, suspended, or declared ineligible for federal contracts or grants.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**  
**FORM 7 - E-VERIFY COMPLIANCE CERTIFICATION**

Pursuant to Section 448.095, *Florida Statutes*, the proposer certifies that it uses the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of all new hires.

The proposer shall require all subcontractors to use the E-Verify system as well.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**  
**FORM 8 - INSURANCE CERTIFICATION**

The proposer certifies that it maintains insurance coverage as required by the Town of Greenville including general liability, professional liability, and workers' compensation coverage.

A Certificate of Insurance, naming the Town of Greenville as additional insured, shall be provided upon award.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TOWN OF GREENVILLE, FLORIDA**  
**RFP No. 2025-06 – CONTRACTED STAFF SERVICES**

**FORM 9 - INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the proposer shall indemnify and hold harmless the Town of Greenville, its officers, and employees from all claims, damages, losses, and expenses arising out of or resulting from the performance of this contract.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_