

**THE TOWN COUNCIL OF GREENVILLE WILL MEET FOR WORKSHOP SESSION  
5 P.M., Monday, January 9<sup>th</sup>, 2023  
City Hall  
154 SW Old Mission Avenue  
Greenville, Florida 32331**

**WORKSHOP MEETING  
AGENDA**

1. Call to Order – Mayor
2. Roll Call by the Mayor
3. Invocation and Pledge of Allegiance
4. Reading and Approval of the Agenda
5. Consent Agenda
6. Discuss/Action- *Town Attorney Annual Review and Goal Setting- Mayor, Brittni Brown*
7. Comments by Town CEO/CFO, Town Attorney and Town Council
8. Future Agenda Item Requests
9. Informational Items
10. Adjournment

**NEXT MEETING: Regular Session Council Meeting, Monday, January 9<sup>th</sup>, 2023 @ 6:00 P.M.**

THE TOWN COUNCIL OF GREENVILLE WILL MEET IN REGULAR SESSION  
6 P.M., Monday, January 9, 2023  
City Hall  
154 SW Old Mission Avenue  
Greenville, Florida 32331

**REGULAR MEETING**  
**AGENDA**

1. Call to Order – Mayor
2. Roll Call by the Mayor
3. Invocation and Pledge of Allegiance
4. Reading and Approval of the Agenda
5. Consideration of Councilmember Absences
6. Public Comment
7. Consent Agenda – *December 2022 Regular Session Meeting Minutes*
8. Discuss/Action - *Resolution for \$300,000 Loan with Capital City bank to fund costs related to the feasibility study.*  
– Town CEO/CFO Lee Jones
9. Discuss/Action – *Resolution for \$660,000 Loan with Capital City Bank to fund costs related to the Southside Storm Water improvements.* -Town CEO/CFO Lee Jones
10. Comments by Town CEO/CFO, Town Attorney and Town Council
11. Future Agenda Item Requests
12. Informational Items
13. Adjournment

**NEXT MEETING: Regular Session Council Meeting, Monday, February 13, 2023 @ 6:00 P.M.**

*Any person who decides to appeal any decision made by the council with respect to any matter considered at such meeting will need a record of the proceedings, and that for such purpose, he or she may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.*

**MINUTES**  
**GREENVILLE TOWN COUNCIL**  
**Regular Session, Monday, December 12, 2022, 6:00 PM**  
**CITY HALL, 154 SW OLD MISSION AVENUE, GREENVILLE, FL 32331**

1. Call to Order: Mayor Brown called the meeting to order at 6:05 PM.
2. Roll Call by the Mayor: Mayor Brittnei Brown, Vice Mayor Kathleen Hamilton, Councilmember Calvin Malone, and Councilmember Carl Livingston were present.  
Also Present: John Reid, Town Attorney  
Attending By Phone: Lee Jones Town CEO/CFO
3. Invocation and Pledge of Allegiance: Invocation was followed by the pledge of allegiance.
4. Reading and Approval of the Agenda:  
MOTION: Vice Mayor Hamilton moved to approve the agenda; second by Councilmember Livingston.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Malone	X	

Motion passed unanimously.
5. Consideration of Council Member Absences: None.
6. Public Comments: Mrs. Kimberly Albritton from Madison Health Dept spoke and said that she requested that she see all Council Members at the meeting that was to be held on Friday at Disc Village. She stated they would be presenting data for all of Madison County and that they identified Greenville as one of the areas they wanted to work on.
7. Consent Agenda: *November 2022 Regular Session Meeting Minutes*  
MOTION: Councilmember Malone moved to approve the consent agenda; second by Vice Mayor Hamilton.

	<u>Yay</u>	<u>Nay</u>
Mayor Brown	X	
Councilmember Hamilton	X	
Councilmember Livingston	X	
Councilmember Malone	X	

Motion passed unanimously.
8. Comments by Town CEO/CFO, Town Attorney and Town Council:
  - Town CEO/CFO Lee Jones gave an update as follows:
    - i. Mr. Jones stated that there would be activity in the James Tracy Stevens Park as we have started the FERDAP activity. Mr. Jones stated that some of the materials have been purchased and that they would be starting on the fields and would be starting on the tennis courts in the next few days.
    - ii. Mr. Jones updated that he decided to continue with the one day a week sanitation services and starting January 10<sup>th</sup>, 2023, is when that would begin. He advised that we would be sending out notices well in advance so that the utility customers will know what our expectations and timing are of those.
  - Town Attorney John Reid: None.
  - Town Council: Vice Mayor Hamilton stated that she had received multiple comments on the parade from the public about how satisfied they were with what the Town had presented.

Regular Session Meeting Minutes December 12, 2022

- Council Member Malone stated that he was thankful for the support and turn out of the Christmas parade and celebration.
- Mayor Brown Just wanted to wish Everyone a Merry Christmas and Happy Holiday's.

9. Future Agenda Items Requests: None.

10. Informational Items: None.

11. Adjournment:

MOTION: Councilmember Malone moved to adjourn; second by Vice Mayor Hamilton.  
Meeting adjourned at 6:27 PM

Respectfully submitted,

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Julie Inglett, Administrative Assistant.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GREENVILLE, FLORIDA; ACCEPTING A LOAN FROM CAPITAL CITY BANK AND AUTHORIZING THE TOWN MANAGER, a/k/a TOWN CHIEF EXECUTIVE OFFICER/CHIEF FINANCIAL OFFICER OF THE TOWN OF GREENVILLE TO EXECUTE A PROMISSORY NOTE FOR UP TO \$300,000.00 TO CAPITAL CITY BANK, AND OTHER NECESSARY DOCUMENTS, IN ORDER TO FUND COSTS RELATED TO THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT AGREEMENT #D0208 BETWEEN THE STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY AND THE TOWN OF GREENVILLE FOR HONEY LAKE FEASIBILITY STUDY TO EXTEND WATER AND SEWER SERVICES TO THE HONEY LAKE HEALTH FACILITY CLINIC AND THE TOWN LIMITS.

**WHEREAS**, the Town of Greenville needs up to \$300,000.00 to fund costs related to the feasibility study via a loan found by the Town of Greenville to be for the benefit of the public; and

**WHEREAS**, Capital City Bank has offered to loan this amount to the Town at reasonable terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF GREENVILLE, FL:**

1. The Town has agreed to accept a loan for up to \$300,000.00 from Capital City Bank.
2. The Town agrees to the following terms for this loan:
  - A. The loan will require monthly interest payments, with all principal due by December 31<sup>st</sup>, 2023.
  - B. The interest rate on the loan will be 5.93% variable, per annum, bank-qualified, tax-exempt. Variable rate of Prime+.50, less tax exempt discount.
  - C. The loan will be secured by the Town's covenant to budget and appropriate from legally available non-ad valorem revenues for the payment of the loan. In addition, the Town will also pledge a first priority lien on any proceeds received from the Rural Infrastructure Grant Agreement #D0208 and between the State of Florida Department of Economic Opportunity and the Town of Greenville.
3. The Town Manager a/k/a Town Chief Executive Officer/Chief Financial Officer of the Town of Greenville is authorized to execute and deliver the promissory note to Capital City Bank in the amount of \$300,000.00, consistent with the above terms.
4. Should the interest on this note be determined to be included in the gross income of Capital City Bank, then for the period so included, interest, to the extent allowed by law, shall be imposed at an interest rate of 5.93%.
5. The Town designates this loan as a "qualified tax exempt obligation" under the meaning of Section 265(b)3 of the Internal Revenue Code of 1986, as amended.

**DULY ADOPTED** this \_\_\_\_ day of December, 2022.

**TOWN OF GREENVILLE, FLORIDA**

By: \_\_\_\_\_  
HON. BRITTNI BROWN  
Mayor/Councilmember

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
LEE N. JONES, JR.  
Town CEO/CFO

\_\_\_\_\_  
JOHN LAURANCE REID  
Town Attorney

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GREENVILLE, FLORIDA; ACCEPTING A LOAN FROM CAPITAL CITY BANK AND AUTHORIZING THE TOWN MANAGER, a/k/a TOWN CHIEF EXECUTIVE OFFICER/CHIEF FINANCIAL OFFICER OF THE TOWN OF GREENVILLE TO EXECUTE A PROMISSORY NOTE FOR UP TO \$660,000.00 TO CAPITAL CITY BANK, AND OTHER NECESSARY DOCUMENTS, IN ORDER TO FUND COSTS RELATED TO THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT AGREEMENT #22FRP89 BETWEEN THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE TOWN OF GREENVILLE FOR TOWN OF GREENVILLE SOUTHSIDE FLOODING MITIGATION PROJECT.

**WHEREAS**, the Town of Greenville needs up to \$660,000.00 to fund costs related to the Southside stormwater improvements via a loan found by the Town of Greenville to be for the benefit of the public; and

**WHEREAS**, Capital City Bank has offered to loan this amount to the Town at reasonable terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF GREENVILLE, FL:**

1. The Town has agreed to accept a loan for up to \$660,000.00 from Capital City Bank.
2. The Town agrees to the following terms for this loan:
  - A. The loan will require monthly interest payments, with all principal due by the September 30, 2026 loan maturity.
  - B. The interest rate on the loan will be 5.93% variable, per annum, bank-qualified, tax-exempt. Variable rate of Prime+.50, less tax exempt discount.
  - C. The loan will be secured by the Town's covenant to budget and appropriate from legally available non-ad valorem revenues for the payment of the loan. In addition, the Town will also pledge a first priority lien on any proceeds received from the State of FL Department of Environmental Protection Agreement 22FRP89 between the State of Florida Department of Economic Opportunity and the Town of Greenville.
3. The Town Manager a/k/a Town Chief Executive Officer/Chief Financial Officer of the Town of Greenville is authorized to execute and deliver the promissory note to Capital City Bank in the amount of \$600,000.00, consistent with the above terms.
4. Should the interest on this note be determined to be included in the gross income of Capital City Bank, then for the period so included, interest, to the extent allowed by law, shall be imposed at an interest rate of 5.93%.
5. The Town designates this loan as a "qualified tax exempt obligation" under the meaning of Section 265(b)3 of the Internal Revenue Code of 1986, as amended.

**DULY ADOPTED** this \_\_\_\_ day of December, 2022.

**TOWN OF GREENVILLE, FLORIDA**

By: \_\_\_\_\_  
HON. BRITTNI BROWN  
Mayor/Councilmember

ATTEST:

APPROVED AS TO FORM:

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LEE N. JONES, JR.  
Town CEO/CFO

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JOHN LAURANCE REID  
Town Attorney